

**THE INDIAN HOTELS COMPANY LIMITED**

Corporate Identification No. (CIN) - L74999MH1902PLC000183
Registered Office: Mandlik House, Mandlik Road, Mumbai 400 001
Tel: 91 22 6137 1637
E-mail: investorrelations@ihcltata.com
Website: www.ihcltata.com

June 13, 2025

Dear Shareholders,

Subject: Notice of 124th Annual General Meeting of The Indian Hotels Company Limited and Integrated Annual Report for the Financial Year 2024-25.

We are pleased to inform you that the **124th Annual General Meeting** ('AGM') of the Members of The Indian Hotels Company Limited is scheduled to be held on **Monday, July 7, 2025 at 2:30 P.M. (IST)** through Video Conferencing ('VC') facility / Other Audio-Visual Means ('OAVM'). In compliance with the MCA Circulars and Regulation 36(1) of SEBI Listing Regulations, electronic copies of the Notice convening the AGM along with Integrated Annual Report for FY25 is being sent via email to all the shareholder(s) whose e-mail addresses are registered with the Company / RTA / Depository Participant (s).

We wish to inform you that on scrutiny of the shareholder database, we find that your e-mail address is not registered against your demat account / Folio number. On account of this, we are unable to send the report electronically to you. Hence, in accordance with Regulation 36(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 this letter is sent by the Company to inform you that the Integrated Annual Report can be accessed on the Company's website at the link: https://investor.ihcltata.com/files/IHCL_Integrated_Annual_Report_FY-2024-25.pdf

The Integrated Annual Report can also be accessed on the websites of National Securities Depository Limited ('NSDL') at www.evoting.nsdl.com and the website of Stock Exchanges i.e, BSE Limited ('BSE') and National Stock Exchange of India Limited ('NSE') at www.bseindia.com and www.nseindia.com respectively. In case you wish to obtain a physical copy of Integrated Annual Report FY 2024-25, you may write to us at investorrelations@ihcltata.com mentioning your Folio No./DP ID and Client ID.

Key Details for the AGM are as under:

Sr. No.	Particulars	Details
1.	Record Date for Final Dividend	Monday, June 30, 2025
2.	Cut-off date for e-voting	Monday, June 30, 2025
3.	e-Voting start date and time	Thursday, July 3, 2025 @ 9:00 a.m.
4.	e-Voting end date and time	Sunday, July 6, 2025 @ 5:00 p.m.
5.	Dividend payment date	Friday, July 11, 2025
6.	Last date for submission of TDS Exemption Forms	Thursday, June 26, 2025

Members holding shares in physical mode and those who have not updated their email addresses with the Company / RTA are requested to update the same. Members holding shares in dematerialized mode are requested to register / update their email addresses with their respective DPs. Alternatively, the Members may register their email addresses with MUFG Intime India Private Limited (Name changed from Link Intime India Private Limited with effect from December 31, 2024), the RTA of the Company, in order to receive Integrated Annual Report by visiting the link https://web.in.mpms.mufig.com/EmailReg/Email_Register.html. The detailed process for registering of email address is provided in the Notice convening the AGM.

This is also a reminder to update KYC details pursuant to SEBI Master Circular No. SEBI/HO/MIRSD/POD-1/P/CIR/2024/37 dated May 07, 2024, and to dematerialise physical securities. The circular issued by SEBI mandates all the listed companies to record PAN, Address with PIN code, Mobile Number, Bank Account details, Specimen Signature and choice of Nomination of security holders holding securities in physical mode. While updating Email ID is optional, the security holders are requested to register email id also to avail online services. This is applicable for all security holders holding securities in physical mode.

The formats for choice of Nomination and Updation of KYC details viz; Forms ISR-1, ISR-2, ISR-3, SH-13, SH-14 and SEBI circulars are available on our website as mentioned below:
[https://www.in.mpms.mufig.com>Resources>Downloads>KYC>Formats for KYC.](https://www.in.mpms.mufig.com>Resources>Downloads>KYC>Formats%20for%20KYC)

The aforesaid SEBI Circular also mandates that security holders holding in physical mode whose folios do not have PAN, Choice of Nomination, contact details, Bank Account details and Specimen Signature updated, shall be eligible for any payment including dividend, interest or redemption payment in respect of such folios, only through electronic mode with effect from April 1, 2024.

Correspondence/Queries: All queries to be addressed to the Company's RTA: MUFG Intime India Private Limited (Formerly Link Intime Indian Private Limited), C-101, Embassy 247, L.B.S. Marg, Vikhroli (West) Mumbai – 400083. Further All shareholder queries or service requests in electronic mode are to be raised only through our website, the link for which is https://web.in.mpms.mufig.com/helpdesk/Service_Request.html or +91 810 811 6767.

Thanking you,

Yours Sincerely,

For, **The Indian Hotels Company Limited**

BEEJAL DESAI
Executive Vice President
Corporate Affairs & Company Secretary (Group)